

FAREHAM

BOROUGH COUNCIL

AGENDA LICENSING PANEL

Date: Monday, 22 May 2017

Time: 10.45 am

Venue: Ferneham Hall

Members:

Councillor Mrs P M Bryant (Chairman)

Councillors T M Cartwright, MBE
A Mandry



1. Licensing Act 2003 - Application for Premises Licence - The Henry Cort Community College, Hilson Drive, Fareham PO15 6PH (Pages 3 - 46)

To consider a report by the Licensing Officer regarding an application for premises licence for the Henry Cort Community College, Hilson Drive, Fareham PO15 6PH.



P GRIMWOOD
Chief Executive Officer

www.fareham.gov.uk

12 May 2017

For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel:01329 236100
democraticservices@fareham.gov.uk

FAREHAM

BOROUGH COUNCIL

Report to Licensing Panel

Date: 22 May 2017

Report of: Licensing Manager

Subject: LICENSING ACT 2003 –PREMISES LICENCE APPLICATION

SUMMARY

This report advises Members of the Panel of the relevant representations received from 'other persons' regarding a premises licence application in respect of Henry Cort Community College, Hillson Drive, Fareham, PO15 6PH.

RECOMMENDATION

That the Panel determines the application having regard to the provisions of the Licensing Act 2003 and associated regulations, the Council's Licensing Policy and the representations received.

BACKGROUND

1. The Licensing Act 2003 specifically restricts the grounds on which the Council, as Licensing Authority (LA), may refuse an application for a New Premises Licence, or impose conditions. Where relevant representations are made, the LA may refuse on the grounds that the licensing objectives are not met or the operating schedule is inadequate. Equally, conditions may be imposed where appropriate. The LA may also refuse an application in part and thereby only permit some of the licensable activities sought.
2. The decision making committee, in considering an application, must have regard to the adopted Statement of Licensing Policy and any relevant representations made.
3. An applicant applying for a new premises licence, whose application has been refused, or who is aggrieved by conditions imposed, may appeal against the decision to the Magistrates' Court.
4. In considering this application, the Panel will sit in a quasi-judicial capacity and is thus obliged to consider applications in accordance with both the Licensing Act 2003 (Hearings) Regulations 2005, and amending secondary legislation and the rules of natural justice. The practical effect of this is that the Panel must make its decision based on evidence submitted in accordance with the legislation and give adequate reasons for reaching its decision. The Panel must also have regard to:-

Crime and Disorder Act 1998

Section 17 of the Crime and Disorder Act 1998 places a Council under a duty to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area.

Human Rights Act 1998

The Act requires UK legislation in a manner consistent with the European Convention on Human Rights. It is unlawful for the Council to act in a way that is incompatible with the rights protected by the Act. Any action undertaken by the Council that could have an effect upon other persons' Human Rights must be no more onerous than is necessary in a democratic society. The matter set out in this report must be considered in light of the above obligations.

PROCEDURE FOR THE HEARING OF THE APPLICATION

5. The standard procedure for the hearing of this licensing application can be seen as Appendix A.

THE APPLICATION

6. This application is in respect of:-

Premises: **Henry Cort Community College, Hillson Drive, PO15 6PH**
Applicant: **Claudia Cubbage, Principal, Henry Cort Community College**
Application: **New premises licence**

Licensable activities:

(a) Performance of Play	Monday to Sunday 17:00 – 23:00
(b) Exhibition of Film	Monday to Sunday 17:00 – 23:00
(c) Provision of Indoor Sporting Events	Monday to Sunday 17:00 – 23:00
(e) Provision of Live Music	Monday to Sunday 17:00 – 23:00
(f) Provision of Recorded Music	Monday to Sunday 17:00 – 23:00
(g) Performance of Dance	Monday to Sunday 17:00 – 23:00
(h) Anything of a similar description to that falling within (e), (f) or (g)	Monday to Sunday 17:00 – 23:00
(j) Sale of alcohol	Monday to Sunday 17:00 – 23:00

No non-standard times or seasonal variations have been requested.

The opening hours of the premises would be Monday to Sunday 16:00 – 23:00

A copy of the application can be seen as Appendix B. The Premises Plan can be seen as Appendix C.

RELEVANT REPRESENTATIONS

Responsible Authorities

7. In respect of this new premises application the following summarises from whom representations have been received:-

Child Protection Services	No representation
Hampshire Fire and Rescue	No representation
FBC Health and Safety	No representation
FBC Pollution	No representation
FBC Planning	No representation
Police	No representation
Trading Standards	No representation
Hampshire Public Health	No representation

OTHER PERSONS REPRESENTATIONS

8. Three representations have been received from 'other persons'.
No representations have been received from the Responsible Authorities.
9. All of the individual representations can be seen as Appendix D.

10. A map showing the premises and the location of “Other Persons” properties will be tabled at the meeting as Appendix E.
11. Any decision made by the Panel must be in accordance with the four licensing objectives, the Council's licensing policy and the Section 182 guidance issued by the Secretary of State.

CONCLUSION

12. The Panel Members are asked to review the information in this report and any additional evidence presented to them at the Hearing when determining the application.

Background papers:

None.

Enquiries:

For further information on this report please contact Helen Spires (Ext 4411).

Licensing, Fareham Borough Council, Civic Offices, Civic Way, Fareham, PO16 7AZ
www.fareham.gov.uk

APPENDICES

Hearings procedure	APPENDIX A
New Premises Application	APPENDIX B
Premises Plan	APPENDIX C
Representations	APPENDIX D
Map showing premises and “Other Persons” proximity *	APPENDIX E

*to be tabled at the meeting

FAREHAM

BOROUGH COUNCIL

PROCEDURE FOR HEARINGS BY THE LICENSING PANEL

GENERAL

- 1 This procedure will be followed for hearings held by the Licensing Panel to determine :-
 - Applications for grant, variation or review of a premises licence under the provisions of the Licensing Act 2003 where representations have been made by any of the responsible authorities or other persons (as defined by the Licensing Act 2003);
 - Applications for grant or renewal of a personal licence under the provisions of the Licensing Act 2003 where representations have been made by any of the responsible authorities or other persons (as defined by the Licensing Act 2003);
 - Applications for grant or renewal of a public entertainments licence which is not otherwise determined by officers;
 - Such other licensing matter as may be referred by the Licensing Officer or the Licensing and Regulatory Affairs Committee from time to time.
- 2 Hearings shall be held in public unless the Panel considers that the greater public interest is served by excluding the public from the meeting in accordance with Schedule 12A of the Local Government Act 1972. Circumstances when it may be appropriate to do so include where there is a likelihood of disclosing exempt information relating to the applicant.
- 3 Parties to the hearing will be the applicant and any responsible authority or other person party making representations. The parties to the hearing may be accompanied by a representative, who may present the case on their behalf.
- 4 The Licensing Officer will not be a party to the hearing but will facilitate proceedings by conducting such pre-decision discussions as may be required and by presenting at the hearing a summary report of the application and any representations, together with the Officer's comments as to how these relate to the relevant legislation and the appropriate licensing policy.
- 5 Where any party intends to produce documents in support of his/her case they shall have been asked to do so in advance of the date of hearing. In the event that a document is submitted for consideration for the first time at the hearing, the Chairman may adjourn the hearing to a later time or date. It is expected that such adjournments will only be used in exceptional circumstances. The Chairman may in any event adjourn the hearing at any time before the Panel reaches its decision for any other reason he/she considers appropriate.
- 6 Each party when asked will present details of any witnesses to be called.

AT A HEARING in accordance with THE LICENSING ACT 2003

- 1 **The Chairman of the Licensing Panel** will outline the procedure to be observed and may invite any Other Persons to appoint a spokesperson².
- 2 **The Chairman** will ask the applicant whether any modification is to be made to the application or operating schedule submitted.
- 3 **The Licensing Officer** will present a summary of the application and of any representations received and will comment upon their relevance to the Licensing Act 2003 and the Council's licensing policy.
- 4 **The Applicant** may comment on the application and on representations made addressing the four licensing objectives³.
- 5 **The Panel** may seek clarification of points.
- 6 **The responsible authorities** in turn shall make their representations relating to one or more of the licensing objectives³ and may be questioned by members of the Licensing Panel and/or applicant.
- 7 **Other Persons**¹ in turn shall make their representations relating to one or more of the licensing objectives³ and may be questioned by members of the Licensing Panel and/or applicant.
- 8 **The responsible authorities** in turn may make a closing statement.
- 9 **The Other Persons** in turn may make a closing statement.
- 10 **The Applicant** may make a closing statement.
- 11 **The Licensing Panel** will then withdraw from the hearing to deliberate in private. In the event of uncertainty on any of the evidence, all parties will be recalled to the hearing whilst the point in question is clarified. In the event that the Licensing Panel has sought advice on points of law, the legal adviser shall explain to all parties what advice was given.
- 12 **All parties** shall be invited to return to the hearing when the Licensing Panel has completed its deliberations.
- 13 **The Chairman** shall announce the Panel's decision.

¹ : i.e. those other than responsible Authorities who have submitted representations;

² : this is most likely where there are a number of persons making representations upon the same point. The fact that the Panel does not hear from all Other Persons will not mean that their representations are not taken into account, but rather that the strength of feeling is understood and the case will not gain weight through repetition;

3. the four licensing objectives are:- (i) The prevention of crime and disorder; (ii) Public Safety; (iii) The prevention of public nuisance; (iv) The protection of children from harm.

* required information

Section 1 of 19

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? ☐ Yes ☒ No

Is your business registered outside the UK? ☐ Yes ☒ No

Note: completing the Applicant Business section is optional in this form.

Business name If your business is registered, use its registered name.

VAT number Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 19

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 19

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☐ A limited company
- ☐ A partnership
- ☐ An unincorporated association
- ☐ A recognised club
- ☐ A charity
- ☒ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales
- ☐ Other (for example a statutory corporation)

Section 4 of 19

NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

Contact Details

E-mail	<input type="text"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text"/>

[Add another applicant](#)

Section 5 of 19

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Henry Cort Community College site has numerous buildings. We will sell alcohol in various places within the boundary of the site including the Community Hub, Sports Hall, Gymnasium and outdoor spaces when we host outdoor events. The premises is a secondary school with community facilities accessible after school hours. The facilities will be open to the public according to their pre-booked requirements but classrooms and corridors leading to them will remain off-limits.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 19

PROVISION OF PLAYS

Continued from previous page...

Will you be providing plays?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of a play take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Indoor and Outdoor plays can be organised at Henry Cort with amplified and unamplified music.

State any seasonal variations for performing plays

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

There will be no variation in the community hours of showing plays regardless of the season.

Non standard timings. Where the premises will be used for the performance of a play at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 7 of 19

PROVISION OF FILMS

Will you be providing films?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the exhibition of films take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Outdoor and indoor film showings are possible with amplified and unamplified sounds.

Outdoor will be shown on our sports field

Indoor will be in a variety of locations

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 8 of 19

PROVISION OF INDOOR SPORTING EVENTS

Will you be providing indoor sporting events?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="17:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="17:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="17:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="17:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="17:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The music may be amplified during these events, especially during half time. The activities will vary over a wide range of sports from basketball to dance lessons

State any seasonal variations for indoor sporting events

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for indoor sporting events at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Continued from previous page...

Will you be providing boxing or wrestling entertainments?

☐ Yes ☒ No

Section 10 of 19

PROVISION OF LIVE MUSIC

Will you be providing live music?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Activities such as School Music Recitals, hired musicians, music practice and information parents evenings may require the use of unamplified and amplified live music.

Continued from previous page...

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 11 of 19

PROVISION OF RECORDED MUSIC

Will you be providing recorded music?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the playing of recorded music take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The use of recorded music may be used when playing the radio in the background at events such as craft fairs etc. Music at the fireworks night event is amplified and outdoors. Recorded music will be utilised at many events either amplified or unamplified.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a

Section 12 of 19

PROVISION OF PERFORMANCES OF DANCE

Will you be providing performances of dance?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start End

Start End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="17:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="17:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="17:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="17:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="17:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="17:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the performance of dance take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Events such as Rock Challenge, dance recitals, hired dance crews and dance rehearsal will result in the need for amplified and unamplified music both indoors and outdoors.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a

Section 13 of 19

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

Will you be providing anything similar to live music, recorded music or performances of dance?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give a description of the type of entertainment that will be provided

A variety of activities will take place at Henry Cort including dance, amplified and unamplified live music and recorded

Continued from previous page...

music.

Will this entertainment take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

As above

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a

Section 14 of 19

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="17:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="17:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="17:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="17:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="17:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the provision of late night refreshment take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Food, soft drinks and alcoholic drinks will be provided during many of the events at Henry Cort during Community hours.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

n/a

Section 15 of 19

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

☒ On the premises ☐ Off the premises ☐ Both

If the sale of alcohol is for consumption on
the premises select on, if the sale of alcohol
is for consumption away from the premises
select off. If the sale of alcohol is for
consumption on the premises and away
from the premises select both.

Continued from previous page...

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☒ Electronically, by the proposed designated premises supervisor

Continued from previous page...

☐ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 19

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

It may be that on occasion a film is shown with a restricted age group, or content of comedy performances which may not be suitable for children to watch. It may also be that during certain activities, music with explicit language may be played. The Henry Cort Community College will do everything possible to ensure that children are not subject to anything unsuitable for their age group.

Section 17 of 19

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

There will be no activities taking place outside the specified hours.

Section 18 of 19

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The licensing objective will be upheld by ensuring that effective staff training is provided and sale of alcohol is closely monitored by management. We will make certain (to the best of our ability) that;

- A strict proof of ID policy is in force
- No drunk or disorderly behavior occurs on the premises or the surrounding areas - By ensuring no alcohol is sold to persons who are drunk or intoxicated
- Our staff are vigilant in preventing the use or sale of drugs on the premises- Using Pubwatch and Training
- No violence or antisocial behaviour- through the use of Pubwatch and utilising a bookings only system
- That no harm comes to any children through ensuring that all alcohol sales events are ticket entry only
- To Keep a log of all venue users and ensuring 'Challenge 25' is implemented.

b) The prevention of crime and disorder

- CCTV monitoring the site entrance and other areas in order to prevent crime
- Well lit areas with few 'dark/blind spots'
- Clear information about the opening and closing times of the premises
- Clear signs warning of potential criminal activity and how to avoid it happening to you
- No sale of alcohol to drunk or intoxicated people
- No sale of alcohol to underage individuals, using the 'Challenge 25' initiative and relevant ID checking techniques and no entry to individuals under the age of 16
- No solicitation on the premises of Henry Cort
- Staff training on conflict resolution, 'Challenge 25', responsible sale of alcohol, how alcohol effects the body, the protection of children and the right of entry and refusal.

c) Public safety

Continued from previous page...

- Internal and External lighting in all areas
- Premises is positioned within a built up, well lit area, providing assistance with a safe journey home
- Training and implementation of 'Challenge 25', underage drinking checks
- A log book of safety checks, logging when and who they were checked by, logging amendments and renovations. Regular logged checks of fixtures and fittings. The log book will remain available and be kept up to date in accordance with the Licensing Act 2003 and the necessary inspections
- All fixtures and fittings will be well maintained
- Use of facilities will be by booking only

d) The prevention of public nuisance

- Time of operations will be adhered to and local residents will be informed of any especially loud events
- Clear notices requesting the public exit the premises with respect for nearby residents
- Deliveries will be conducted during the day so as to avoid being a nuisance in the evenings/night
- Traffic Calming - Approach to college on Hillson Drive will have cones protecting the grass verges
- Customers will be asked not to linger in the streets or open areas conducting loud conversations
- Customers will not be permitted to the premises for community purpose outside of the specified community hours
- Lighting will be positioned so it does not cause a glare/disturbance to the locals
- Music and events will be completed within licensing times
- The movement of rubbish, premises vehicles and people will be kept to a minimum after 11pm to reduce noise levels made by the premises.

e) The protection of children from harm

- 'Challenge 25' - anyone who looks under 25 should be asked to produce acceptable ID (a card bearing PASS hologram, photographic driving licence or a passport) if they wish to purchase alcohol. Non production of this document will result in the individual being turned away.
- Staff will be trained on appropriate ID, the age of alcohol limit
- Any infringement or inability to produce ID will be logged with full details
- Health and safety regulations will be followed/First aiders will be on site/ Evacuation procedures will be explained and followed.
- Children will be protected through non entry to 'adult' events as far as is possible
- Through using a booking system on site to ensure we are aware of who is attending and their age groups prior to the start of an event.

Section 19 of 19

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. Premises Licence Fees are determined by the non domestic rateable value of the premises. To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £87000	£315.00
Band D - £87001 to £125000	£450.00*
Band E - £125001 and over	£635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The

Continued from previous page...

costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39999	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00
Capacity 80000-89999	£56,000.00
Capacity 90000 and over	£64,000.00

* Fee amount (£)

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/fareham/apply-1> to upload this file and continue with your application.

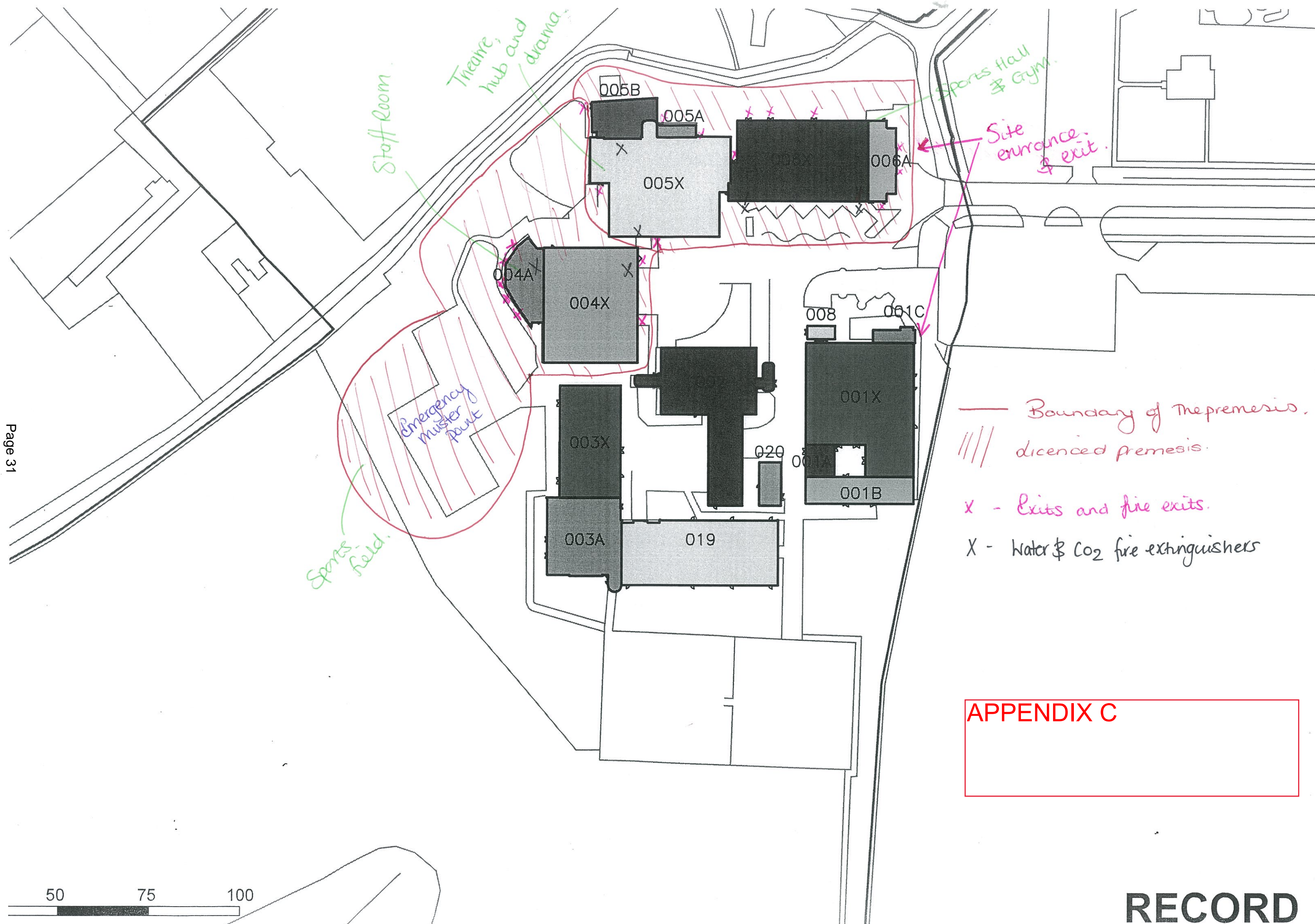
Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

OFFICE USE ONLY

Applicant reference number	<input type="text" value="CDC Premises Application"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[< Previous](#) [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [Next >](#)



- Boundary of the premises.
- /// licenced premises.
- x - Exits and fire exits.
- X - Water & Co2 fire extinguishers

APPENDIX C

~~Hamley-Ristor, Julie~~

From: Gillies, Pearl on behalf of Floor 6 Office Support
Sent: 05 May 2017 08:56
To: Spires, Helen
Subject: FW: Application for Henry Cort school
Attachments: school letter 001.jpg

From: [REDACTED] [mailto:kevin.brager@space-engineering.co.uk]

Sent: 04 May 2017 16:07

To: Floor 6 Office Support <Floor6OfficeSupport@Fareham.gov.uk>

Cc: maximinett@gmail.com; nuke@henrycort.org; [REDACTED] [mailto:louisebiddle@hotmail.com]

[REDACTED] [mailto:louisebiddle@hotmail.com]; [REDACTED] [mailto:louisebiddle@hotmail.com]

Subject: Application for Henry Cort school

Hi Helen,

Please see my concerns with this application

I have no objection to alcohol being sold on the premises during school organised events as long as it is managed correctly which I am sure it will.

However

The application for indoor and outdoor music with would have a major impact if not controlled, I believe is for 365 days of the year which I most obviously object too, I have been in contact with the school and Mrs Gunn (college business manager) has given the attached letter signed by Mrs Cubbage (Principal) which states it is actually for limited occasions as long as the letter and planned functions are adhered too as per the attached letter, that I agree also, any more than that I feel will impact on my existence within my adjacent home,

My main concern is the amount of traffic, limited parking and access to my property in the event of an emergency or our access and ingress, this also needs to be managed professionally and correctly to maintain the our cottages entrance lane and Henry Cort Drive road being kept clear (I would also state I believe in the planning application on your web site, the incorrect road has been stated, I may have that incorrect)?

ADHOC16 Nuisance-Traffic

Traffic Calming - Approach to college on Hillson Drive will have cones protecting the grass verges.

I understand the car boot sale is not part of your licencing application, I would like it noted I don't agree with two a month being held on a Sunday, again due to the noise, setting up at 0730hrs people will come earlier for a best spot and customers will come to obtain the best products on offer and most defiantly the earlier traffic concerns.

Please note my next door neighbour Mr & Mrs Minett are of the same opinion, note on address on email as confirmation

Hope this makes sense and I do wish the school best of luck with the other ventures

Please advise

Regards,

[REDACTED]
 Senior Project Manager

[REDACTED]
 [REDACTED]

[REDACTED]

Our ref: CDC/MKG

25 April 2017

Dear Resident

You may be aware from recent media coverage about cuts to school finances. This situation is set to continue and we, like most other schools are concerned about the impact of the lack of funding for our students. As a valued member of our community, we are writing to let you know of the steps we are taking to supplement the shortfall in government funding.

We are in the process of applying for a standard alcohol premises licence to enable us to host comedy events once a month. These will be to a ticketed audience not exceeding 200 per event. We are working with a national company to bring in top British comedy acts and will be targeting our parents and local residents for some light hearted entertainment. Whilst we do not need a licence to host these events, a premises licence will enable us to serve alcohol during intermission, giving us the opportunity to raise more funds. There is no plan to sell alcohol other than at limited events, and we will be adopting the government initiative "Challenge 25" to ask anyone who looks under 25 to produce ID. We have no intention of playing loud music 365 days a year, we are merely looking to sell beverages at some of our existing events and also the new comedy evenings.

From May, we will also be hosting car boot sales on the first and third Sunday of the month. These will be timed so they do not impact on the Community Centre and the Petanque Club. Also, after the success of our first Fireworks Display last November, we intend to make this an annual event on the Friday closest to Fireworks night. We have worked with Hampshire County Council and the Fire Service to ensure there is no fall-out from the display to cause harm to local wildlife or nearby livestock. We hope that this will encourage local residents to join us and reduce the number of individuals who feel the need to do their own fireworks.

We look forward to seeing you at our events and would like to take this opportunity to thank you for your continuous support in making The Henry Cort Community College the heart of the community.

Yours sincerely



Mrs C Cubbage
Principal

Principal: Mrs C Cubbage BSc (Hons), Dip Ed
Senior Leadership: Mr R Geblett BEd (Hons), Mr M Hartnell BSc (Hons), Mr K Austin MA, Dr F Lansley BA (Hons), MA (Ed), EdD, Mrs M Gunn ADSBM, Miss L Shuttleworth B (Hons), MA

LEARNING FOR LIFE

Fareham & Gos

MAY

2 APR 2017

Environmental Health
Partnership

Fareham

Agents

PO1561A

29/4/2017

The Licensing Officer,

3 can

writing to you with regard
to an application for a
premises licence, made to
you by Henry Cort Community
College, Hillson Drive Fareham
myself and [redacted]

[redacted]
Fareham have seen the
application and not differently
do not want this to
go ahead

after February to lots of
people in this area, who
are against this application

4

also, we all agree that the
level of noise would be
intolerable, and as for the
scale of alcohol on the
premises, which will result
in even more noise and
bad behaviour, we already
have our fair share of
noise coming from this
school. There are a great
deal of other problems in
and around this area,
plus the wildlife and noise
around here, which will all
be affected by the licences
being granted.

Yours sincerely
[redacted]

FAREHAM



BOROUGH COUNCIL

FORM FOR REPRESENTATIONS FROM RESPONSIBLE AUTHORITIES AND INTERESTED PARTIES

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

- Before completing this form please read the guidance notes on page 7.
- If you are completing this form by hand please write legibly inside the boxes in black ink and stay within the box provided.
- Once completed please send your representation form to The Licensing Officer at the relevant authority.

You may wish to keep a copy of the completed form for your records.

 We  wish to make a representation(s)
(Insert your name)
regarding the application for Premises Licence to be issued under the Licensing Act 2003,
for the premises described in Part 1 below.

Part 1 – Premises or Club Premises Details

Postal address of premises or club premises, if any, or if none ordnance survey map
reference or description

THE HENRY CORT COMMUNITY COLLEGE
HILLSON DRIVE

Post town

FAREHAM

Post code

PO15 6PH

Name of premises licence holder or club holding club premises certificate (if known)

Number of premises licence or club premises certificate (if known)

Part 2 – Your Details

I am

Please tick ✓

1) an interested party

a) a person living in the vicinity of the premises

☒

b) a body representing persons living in the vicinity of the premises

☒

c) a person involved in business in the vicinity of the premises

☐

d) a body representing persons involved in business in the vicinity of the premises

☐

2) a responsible authority

☐

3) a member of the club to which this application relates

☐

(A) REPRESENTATIVE DETAILS (fill in as applicable)

Mr ☐

Mrs ☒

Miss ☐

Ms ☐

Other title
(for example,
Rev) ☐

Surname

First names

Yes

Are you over 18

☒

**Current address
if different from
premises address**

<div></div>	FAREHAM FAREHAM
-------------	--------------------

Post Town

Postcode

Contact telephone number in working hours

**Email address
(optional)**

(B) BODY APPLICANT

Name and address

(C) AUTHORITY APPLICANT

Name and address

This application to review relates to the following licensing objective(s)

Please tick one or more boxes ✓

1) the prevention of crime and disorder

☒

2) public safety

☒

3) the prevention of public nuisance

☒

4) the protection of children from harm

☒

Please state the ground(s) for representation (please read guidance note 1)

Regardless of ticket or not, when open air events are on, there is easy access to the fields, so that local children can get into the events.!

There will be much more noise when the events are finished, from cars, people who have been 'drinking' etc, which brings more disruption to the surrounding neighbourhood.

The amount of elderly people living close to the school, do not need the disruption which the amplified music and the sale of alcohol would bring.

We are concerned that without security guards, there will be a risk to public order.!

Please provide as much information as possible to support the representation (please read guidance note 2)

If you have made representations before relating to this premises, please state what they were and when you made them

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE [AMOUNT], UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS REPRESENTATION

Part 3 – Signatures (please read guidance note 3)

Signature of representee or representee's solicitor or other duly authorised agent. (please read guidance note 4). **If signing on behalf of the representee, please state in what capacity.**

Signature.....

Date..... 6/5/2017

Capacity..... Representative of objectors

Contact name (where not previously given) and address for correspondence associated with this representation (please read guidance note 5)

Post town

Post code

NOTES FOR GUIDANCE

1. The ground(s) for representation must be based on one of the licensing objectives.
2. Please list any additional information or details, for example dates of problems which are included in the grounds for representation if available.
3. The representation form must be signed.
4. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
5. This is the address which we shall use to correspond with you about this application.

DATA PROTECTION ACT 1998

The personal information you have provided, or which has been obtained from other sources, will only be used for the purpose of the licensing function, and for auditing, monitoring, statistical and other research.

The information may be shared with other council departments and statutory bodies. The licence holder will also be provided with a copy of your representation.

142 Highlands Road
Fareham

6/5/17

Dear Helen

I enclose a petition relating to the Licencing Applications relating to Henry Cort Community College, with which I concur.

1. You will be aware of the relatively narrow streets in the approach to Henry Cort and residents do not want the increase of traffic especially in evenings and weekend.
2. Because of the nature of the area, there are many older residents for whom the amplified music till 23.00 would be unacceptable in this quiet residential area.
3. There is an issue of public order. Who will police the inevitably noisy activity both during and after the events? Who will prevent outsiders coming in to the 'bar'. Who will ensure that the parking at the FBC Community Centre adjacent to Henry Cort, will be kept available to users of the Community Centre?

Peter

Cllr Peter Davies
Fareham North West



Received with 65 supporting names/addresses/
signatures.

